

# North London Scout District Executive Committee Minutes

9<sup>th</sup> November 2016

Held at Scout Park

Present: Brian Hosier (Chairperson), John Cronin (DC), Tracey Smith, Sally Symons, Chris Thorpe, Martin Linsey, Wendy Rudge (secretary)

Apologies: Joan Feakes, John Walker, Steve Way, Lucy Chambers, Dennis Rowen, Amy Garrad,

1. The meeting opened with a few minutes for personal reflection
2. The previous minutes were agreed and signed
3. Matters arising from previous meeting:
  - a. Title Deeds: this matter is still on going. BH reports he is still awaiting deeds from the trust. BH raised concerns in regard of the lack of response and ability of the trust to supply this information. JC raised related matters where groups will need to access deeds they hold to building or land.
  - b. Treasurer: there is still suggestions for District Treasurer.
  - c. AGM:
    - i. It was felt there was a disappointing attendance at the AGM
    - ii. The next AGM was set for 4.1.18 at Scout Park to be followed by the section meetings. JC is to invite Tim Kidd to speak at the AGM
    - iii. Jack Timbrell has become an elected member of the executive
    - iv. The 2016 AGM minutes were approved by the committee rather than a nominated member.
  - d. CT has researched the issue of required qualifications for driving a mini-bus. A leaflet will be circulated to the committee members
4. Finance
  - a. The accounts for the year ending 30<sup>th</sup> June 2016 have been approved and signed off. BH will file these with the Charity Commission
  - b. It was proposed and agreed to present a gift to the examiner in appreciation of her work
  - c. The management accounts for the first quarter had been circulated to members in advance of the meeting. The accounts currently show a deficit of 18K; this is due to the explorer units who have larger outgoings in the first quarter which it is anticipated will be balanced by income in following quarters. BH summarised that there are no concerns.
  - d. Review of Salaries: it was agreed that all salaries are to be reviewed 1<sup>st</sup> January. BH and JC will review and report back to executive at the next meeting. If approved any increases will be back dated to 1<sup>st</sup> January 2017
  - e. District Camp: TS reported on the costings for District Camp. The proposed charges show a prediction that the camp will run a surplus. If future indications confirm this to be likely it need not come back to this committee

- f. Budget for 2017: this had been circulated in advance to members with explanatory notes. The committee were happy with the budget and approved expenditure within the budget.
  - g. Hire Charges:
    - i. The proposed hire charges for Scout Park were circulated and discussed. The meeting were happy with the charges but allowed some discretion in special circumstances.
    - ii. A cleaning deposit is to be charged, returnable if the properties are left clean after use.
    - iii. A user agreement is to be introduced for regular users
    - iv. The committee has agreed to set the maximum number of people to be on site as part of a whole site hire as 1,750.
  - h. Groups who have not submitted their accounts are to be asked to do so
5. Property
- a. Scout Park is busy and Holloway Road is being to have a few bookings
  - b. Quotes for new gates and fencing for scout park were circulated to the committee and approved
  - c. Sheridan Hall Rebuild-ML reported on behalf of the sub-committee
    - i. Architects drawings and design circulated (Bettis Architects had been appointed by the sub-committee)
    - ii. JW had submitted the view that the inner walls should be rendered to make the property more attractive to hirers
    - iii. The architect had raised the point of light pollution where new windows are near to houses outside of Scout Park. It was felt there were solutions to this including if necessary not having windows on this side as in the current property.
    - iv. It was proposed and agreed that the architect draws up the relevant papers to submit to Haringey council for planning permission
    - v. The architects fees for each stage of the project were circulated and approved
    - vi. It was agreed to move forward on the project with the aim to open the Hall for the first week of December 2017
6. Appointments:
- a. The minutes of the meetings of the north and south appointments sub-committees were circulated prior to the meeting. All have been approved and are on the systems.
  - b. The next meetings are: 17/11/16 (south); 21/11/16 (north)
  - c. The south committee proposed that the committee should only have three reps rather than the current five. It was thought that this is something that may need to be considered when it is known who is to attend so as to avoid a committee member being in a position of interviewing their own scouter but agreed in principle.
7. Explorers
- a. David Bowman has resigned as District explorer Commissioner. JC is seeking a replacement. Consideration is being given to making this a two person role with each being responsible for a number of units.
  - b. A unit is to open in The Ramsay Centre; a leadership team of four is in place

- c. A sub-committee of the executive met with each unit to discuss finance as agreed at the last meeting of the executive
  - d. Each unit has provided budgets for the coming year and only 1 may need some financial assistance from the District. They will be monitored during the year.
  - e. A young leaders training programme is in place to be delivered by Rachel Davidson and Paul Wilkinson
  - f. Iona Nicholson has been appointed as Network Commissioner. She is based at Cambridge University in term time. Communications it via email and social media.
8. SAS:
- a. Jean Basingwaithe a member from the ex-Haringey district has passed away.
  - b. SS reported that the group have not met recently. A date in January is being organised
  - c. JC reported that the active support unit has been fully set up on Compass now and incorrect entries removed or corrected.
9. Pantomime
- a. The pantomime is progressing well with a very youth orientated cast
  - b. The AGM for last year has been postponed
  - c. An active support group has been set up for the pantomime
  - d. Fund raising events have been held and another is planned
  - e. A response from Southgate re the structure is still awaited but after this year's production this must be formalised.
10. District Commissioner
- a. The 31/10/16 census shows a slight increase on May figures
  - b. The DC gave an overview of groups sections, numbers and leaders
  - c. Tracey Smith is leaving her post on secondment to be DC for Barnet from January; she is to return to Islington at the end of the summer. Tracey is still to lead on District Camp.
  - d. The new explorer unit may open for taster sessions in December
  - e. The DC is encouraging GSLs to ensure training records are up to date and to validate all modules that they can for all the leaders in their Group.
11. Chairperson
- a. BH proposed appointing a surveyor from Rapleys to check and give advice on any defects at the Ramsay Centre. The committee approved this. In view of the fact the hand over date for the centre was nearly a year ago this is to go ahead ASAP so as to be within date for the development company to address defects.
  - b. BH raised the fact that the new 12 sided one pound coin may cause issues with vending machines. ML reported he had already contacted the company in regard to this.
12. Future meetings: 1/2/17 at Scout Park, 19/7/17 at Ramsay Centre, 8/11/17 at Scout Park

The meeting closed at 9.55pm