

North London Scout District Executive Committee

3rd May 2017

Held at The Ramsay Centre, Holloway Road

Present: Brian Hosier (Chairperson), John Cronin (DC), Chris Thorpe, Joan Feakes, John Walker, Dennis Rowen, Becca Smith, Nick Conduit, Jack Caine, Wendy Rudge (secretary), Martin Linsey (arr. 7.50),

Apologies: Steve Way, Sally Symons, Jack Timbrell

1. The meeting opened with a few minutes for personal reflection
2. The previous minutes were amended item 9bi Samantha Davis corrected to Serena Orsi, and item 9b spelling Orsei corrected to Orsi. The minutes were then agreed and signed
3. Matters arising from the previous minutes;
 - a. Tracey Smith has taken the role of DC of Barnet; therefore will no longer be part of the North London District Executive
 - b. The tax issues remain as on the previous minutes
 - c. There continues to be no appointment of a treasurer
 - d. User agreement; update required from Martin L who was not present when this item was raised
 - e. The Charity Commission have agreed to the change in accounting date. This will require there to be a 6 month accounting period to 31 December 2016 and the accounts will need to be submitted to the executive at the next meeting. The accounts will be presented to leaders at a mini AGM on 31.8.17. Thereafter the accounts will be for 12 months to 31 December.
 - f. Due to the change in accounting date and the delay in building the new Sheridan Hall the proposed AGM in January 2018 is cancelled and a new date set for the autumn 2018. John C is to contact Tim Kidd to rearrange his presence if possible.
4. Finance
 - a. There is still no treasurer and has been no meeting of the sub-committee
 - b. Capitation has been paid to the County and all groups have now paid.
 - c. Pantomime: a separate bank account is held for the pantomime. Half of the amounts held belong to North London district. The district requires the accounts from the Pantomime in order to incorporate these into the district accounts (2016)
 - d. The Rammey Island separate bank account has now been closed and funds included in the district accounts
 - e. The Management accounts for 3 months to 31st March had been circulated prior to the meeting. Brian H reported the accounts are presenting a break even balance. At that date the district had paid part of the capitation to the county but had not received had all payments in from groups. There were no issues arising from these accounts.
 - f. Insurances had been reviewed. Martin L reviews all insurances before they are presented to Chris. Martin L to present the insurance cover to the executive at a future meeting.
 - g. Groups should present their accounts to the district two weeks after their AGM. Some groups have not held AGMS; John C to follow up this point. Some groups have not presented accounts; Brian H to follow up this point.

5. Property

a. Ramsay Centre, Holloway Road

- i. Damp proofing in the rear yard has been completed. Roof (developer) is monitoring the situation. When the damp has been eradicated the skirting will be replaced
- ii. A survey has been carried out by an independent surveyor in regard of the above. The report is awaited
- iii. The district is working on an agreement for a nursery to use the centre day time to 6pm, term time only from September. The nursery has still to gain Ofsted registration. The council is promoting the nursery locally. The district will be paid £10K for costs. This amount will be reviewed when the nursery has run for a period against the actual costs. The booking sheets for the centre will show when the centre is not available due to this occupancy. The LA is seeking to use other rooms in the centre which the district is not agreeing to. It is unlikely that Ofsted would allow other occupiers whilst the nursery is in use.
- iv. The centre has some other commercial booking through the summer

b. Scout Park

- i. The bookings are 80% full
- ii. A number of areas of maintenance and renewal were reported as completed by Martin L. All have been inside the budget set for works.
- iii. Future works are to be costed and presented to the executive for consideration
- iv. Sheridan Hall: work on the Sheridan Hall has been delayed due to the findings of an ecological report. There will need to be three ecological surveys carried out to ensure the work will not damage habitat for bats before work can continue. The building will then have to be 'soft demolished'. The architect is to deliver a schedule of work to be put out to tender. If there are no issues work is due to start April 2018 and to be completed by Nov 2018.
- v. Martin L proposed moving the stainless steel kitchen units from the Sheridan Hall to Rammey Island to improve the kitchen there. This would then require costings for a new kitchen in the Sheridan Hall. The meeting agreed in principle. Costings are to be included in the schedule of works.

c. Rammey Island

- i. This facility is underused
- ii. The hut requires some refurbishment. Martin L is in discussion with a firm in regard to recladding the outside walls
- iii. Inside also needs refurbishment. It was proposed that the bunks from the Scout Hall at Scout Park be used to replace the old bunks at Rammey Island,
- iv. The property is held on a 12 month lease so any spending must take into account the district could lose the lease
- v. Scout Park generates a higher income for the district so it is financially sensible to put in new there.
- vi. Work has been done on the boat house. It is also in need of a new roof. Costings are awaited.
- vii. Rammey Island should be on the Scout Park website in the week of 8th May 2017

d. Danemead

- i. John C reported that the site is running well with the new structure and new warden.
- ii. The AGM is to be held on 10.6.17. Funding towards this was requested from the districts but as the site has its own funds this was not granted.

- iii. The district does not have a financial liability for the site but has with three other districts a 25% land ownership.
 - iv. Martin L reported that Danemead has requested service teams from the districts at weekends. Currently only Chingford district is doing this on a regular basis.
6. Appointments
 - a. The north and south appointment sub-committees had met and the minutes had been circulated prior to the meeting. One query in relation to an appointment in the South minutes had been resolved.
 7. SAS Report
 - a. In the absence of Sally S there was no report.
 8. Explorer and Network Report
 - a. Nick C reported he was working on improving links with troops
 - b. John C put forward a request from the Network for funds to purchase camping equipment for £855. This was approved. It was also agreed that storage space would be found for the equipment when it had been purchased.
 - c. Nick C reported a date for an event for Explorers and Network had been set for 12.9.17
 9. Pantomime
 - a. John C reported that improved marketing is needed for the pantomime in order to raise ticket sales.
 10. D.C. Report
 - a. A new projector is needed for The Ramsay centre cost £250
 - b. The DC suggested the district should purchase a defibrillator for The Ramsay Centre. In addition to purchase cost this would also incur training and maintenance costs. It was felt that the position of the centre on a busy highway would offer benefit to both the users and wider community. The proposal was agreed. Martin L is to investigate suppliers and costs.
 - c. The DC gave an overview of groups in the district
 - d. 8th Muswell Hill group has relocated to Scout Park on a temporary basis whilst its meeting place is refurbished
 - e. Explorers unit at the Ramsay Centre is operational with 15 members
 - f. Young leader training was held 2.5.17; 3 attended
 - g. Nick C is to liaise with Rachel and Paul in regard to young leader training
 - h. District Camp
 - i. Currently there are disappointing booking numbers. This will mean it may run at a loss of £2k.
 - ii. There have been some inquiries in regard to transport. Martin L is to consult with the guides who have booked transport and may have space to accommodate needs
 11. Chair persons report: Brian H had no matters to report
 12. Dates of future meetings: 19.7.17 at Ramsay Centre; 8.11.17 at Scout Park
 13. AOB: Chris T raised a query to Scout Park charges agreed at the November executive meeting. Martin L is to check and reply to Chris T.

Meeting closed at 10.05pm